

## **Status of Women Committee Terms of Reference 2017-2019**

### **1. Status of Women Committee:**

The Status of Women Committee shall work under the general Terms of Reference as follows:

- 1) To reach out to and plan activities with community based women's organizations
- 2) To liaise with and plan with other Status of Women organizations
- 3) To support Women and children's poverty initiatives in the Board area
- 4) To plan local Status of Women activities
- 5) To consider acting on matters from Provincial and the Local/Executive
- 6) To assist the Chair when requested.

### **2. Duties of the Status of Women Chairperson:**

- 1) To call meetings of the committee.
- 2) To co-ordinate the activities of the committee.
- 3) To present a report of the committee's activities to the Annual Meeting of the Local
- 4) To prepare a report to the Executive Meetings.
- 5) To consider motions referred by the Local and/or Executive.

### **3. Duties of the Status of Women Committee:**

- 1) To communicate with local members regarding status of women issues and provincial women only programs.
- 2) To encourage local members to attend status of women activities.
- 3) To work in conjunction with other committees and OTF affiliates with regard to status issues
- 4) Provide Woman focused workshops on professional and personal development.
- 5) Encourage the development of curriculum material and activities which present a positive image of girls and women students.
- 6) To support local shelters, food banks and agencies supporting women and children.
- 7) To attend committee meetings regularly and to inform chair when just cause prevents attendance. No more than three (3) meetings to be missed in a year without just cause

Amended: November 6, 2017

Approved by ETFO-UCL Executive: November 16, 2017